

Madrid City Council
Regular Meeting
December 10, 2009

The Council meeting was called to order at 5:31 p.m. with Mayor Jeff Gibbons presiding.

Present at Roll Call: Lane Shaver, Mike Heeren, Don Lincoln

Motion by Councilperson Heeren, seconded by Councilperson Shaver, to approve the agenda.
Ayes: All Present Motion Carried

Motion by Councilperson Shaver, seconded by Councilperson Lincoln, to approve the City Council meeting minutes of November 16, 2009.
Ayes: All Present Motion Carried

Motion by Councilperson Shaver, seconded by Councilperson Lincoln, to approve the December 10, 2009 claims totaling \$29,288.57.
Ayes: All Present Motion Carried

Motion by Councilperson Heeren, seconded by Councilperson Lincoln, to appoint Jason Springer as a probationary member of the Fire Department as recommended by Fire Chief Jim Murry.
Ayes: All Present Motion Carried

Motion by Councilperson Shaver, seconded by Councilperson Heeren to approve payment in the amount of \$1,408.87 to Toyne, Inc. for the testing of the Fire Department's International pumper truck. There were questions regarding what portion of the invoice was to be shared with the Woodward Fire Department. City Administrator / Clerk Todd Kilzer commented that the mobilization fee of Toyne's equipment was to be shared with Woodward who were having their equipment tested also. Kilzer will visit with Murry to get clarification whether the mileage fee has already been split and invoiced separately to the communities.
Ayes: All Present Motion Carried

Mayor Gibbons presented a Firearm Purchase Program Proposal for consideration as created by Police Officer Bryan Olmstead. Olmstead was present to answer any questions regarding the proposal. The program would allow an officer to purchase firearms through the Police Department with the agreement to repay the City for the purchase. Kilzer mentioned that he had concerns initially that an officer would have more than one purchase at a time or that purchases would overlap in fiscal years, Kilzer commented that he does not have any problems with the program as written because Olmstead did address these issues. Motion by Councilperson Lincoln, seconded by Councilperson Shaver, to approve the Firearm Purchase Program Proposal.
Ayes: All Present Motion Carried

Councilperson Val Chapman arrived at 5:39 p.m.

Kilzer advised the Council that there are still problems with the 410G John Deere backhoe. Murphy Tractor was to have brought a backhoe to Madrid for the crew to use while the City's backhoe was to be taken to Murphy Tractor's shop for repair. Due to the snow storm, Murphy Tractor was unable to travel to Madrid as scheduled. Kilzer informed the Council that due to the intensity of the snow storm, he hired Craig Kirkpatrick to assist with piling of snow and Manning Trucking to assist with the hauling out the snow in critical areas. Councilperson Shaver commended Kilzer for his foresight to hire outside assistance to help with the snow removal. Kilzer added that he may be hiring someone that has a larger piece of equipment than the City's to stack snow. Councilperson Heeren questioned if it would be feasible to rent a front end loader and have a city employee operate it. Kilzer responded that this has been considered in the past and found it to be more expensive due to mobilization fees and rental costs. Kilzer extended his extreme appreciation to the public for their tolerance, cooperation and patience during the snow removal process.

Kilzer informed the Council that he would be handing out budget worksheets to the Department Supervisors with a letter requesting voluntary budget cuts. Kilzer continued that the departments will need to look for areas where expenses might be decreased for the current fiscal year and the 2010-2011 fiscal year. Kilzer mentioned he would be proposing a January budget workshop date at the December 21, 2009 Council meeting.

Kilzer introduced Perry Gjersvik of Bartlett & West Engineering to discuss the CDBG Storm/Sanitary Sewer Engineering Agreement. Gjersvik advised the Council that this is a basic agreement where the City of Madrid agrees to engage Bartlett & West Engineering to perform professional services with regard to the construction improvements of the drainage ditch system and a portion of the sanitary sewer system. A fee of \$275,000.00 shall be paid to Bartlett & West Engineering for the design, bidding and negotiating and construction phases. Gjersvik also commented that the fees are actually lower than the normal 15% due to the scope of the project. Gjersvik informed the Council that the sanitary sewer lines were televised the week of November 30, 2009 and that the report of the televising should be arriving soon. Councilperson Heeren questioned Kilzer if he was satisfied with the terms of this agreement. Kilzer responded that he had reviewed the document and that he was satisfied with the standard agreement. Motion by Councilperson Heeren, seconded by Councilperson Shaver, to approve the CDBG Storm/Sanitary Sewer Engineering Agreement as recommended by City Administrator/Clerk Kilzer.

Ayes: All Present

Motion Carried

Gjersvik advised the Council that it is now mandated that the City hire a consulting firm to oversee the administration side of the CDBG project. Gjersvik explained that this would include, but not be limited to, the completion of forms, preparation of publications, preparation of resolution for procurement, submission of all required monthly financial reports, quarterly grantee performance summaries, contract negotiations and model contract for engineering/architectural services. Gjersvik added that a notice had been published in the newspaper and letters sent requesting interested parties to submit their proposal for this service. Kilzer advised the Council that Simmering-Cory has done work for the City in the past and they have submitted the lowest bid for this project. Motion by Councilperson Lincoln, seconded by Councilperson Chapman, to approve the hiring of Simmering-Cory, Inc. to perform the administrative assistance duties of the Disaster Recovery Community Development Block Grant project.

Ayes: All Present

Motion Carried

Motion by Councilperson Heeren, seconded by Councilperson Shaver to approve payment in the amount of \$4,000.00 to Arrest-A-Pest for the annual mosquito spraying program. Kilzer advised the Council that this program is funded by a \$1.75 fee per residential customer per month for a three month period.

Ayes: All Present

Motion Carried

Motion by Councilperson Shaver, seconded by Councilperson Heeren, to approve Resolution 10-09-10, "Resolution Naming Appointments for The City of Madrid Until January 1, 2012". The appointments are for all compensated official officers and are done every two years accordingly.

Ayes: All Present

Motion Carried

Motion by Councilperson Shaver, seconded by Councilperson Heeren, to approve Resolution 11-09-10, "Resolution Appointing a Representative And An Alternate To Serve On The Central Iowa Regional Housing Authority (CIRHA) Board of Commissioners". The appointments were Todd D. Kilzer as Representative and Don Lincoln as Alternate Representative.

Ayes: All Present

Motion Carried

Motion by Councilperson Shaver, seconded by Councilperson Chapman, to approve Resolution 12-09-10, "Resolution Setting Regular Council Meeting Nights". The Council meetings will held on the first and third Monday of each month at 5:30 p.m.

Ayes: All Present

Motion Carried

Dennis Wilcox, 609 W. 2nd Street, commended the City Crew for their excellence in snow removal. Mayor Gibbons also commended the City Crew for transporting citizens to their local jobs. Councilperson Heeren commented that the citizens need to be reminded that the High Trestle trail is not for any motorized vehicle.

Motion by Councilperson Shaver to adjourn the meeting at 5:55 p.m.; seconded by Councilperson Chapman.
Ayes: All Present Motion Carried

Mayor Jeff Gibbons

ATTEST:

Todd D. Kilzer
City Administrator / Clerk